



# **BritCham Business Centre**

## **Corporate Spaces to Rent**

- ▶ Offices available - 10th floor
- ▶ Meeting rooms available - 10th floor
- ▶ Meeting rooms available - 22nd floor



## BritChaM Business Centre

# ABOUT US

BritChaM Business is the commercial section of the British Chamber of Commerce in Mexico (BritChaM). It is part of the Overseas Business Network initiative and, as an accredited organization, is connected to the network of British Chambers of Commerce in the United Kingdom.

Our mission is to provide high-quality soft landing services for British companies looking to do business in or with Mexico. By doing so, we aim to boost the UK economy through increased exports.

The BritChaM Business Center is conveniently situated in one of Mexico City's most exclusive areas, known for its 5-star hotels.



Additionally, our bilingual staff is happy to assist with any inquiries you may have.

The centre offers 17 fully furnished offices, all of which provide excellent views.

We understand that finding and securing an office, especially from abroad without extensive knowledge of the city, can be somewhat challenging. That's why the British Business Centre makes it easy to rent offices for periods that align with your specific needs.

# OFFICES AVAILABLE

10TH  
FLOOR

## OFFICE C

Max. capacity: 2 people

Size: 6.24 m<sup>2</sup>

Cost: \$1,100 USD



## OFFICE 2

Max. capacity: 10 people

Size: 27.96 m<sup>2</sup>

Cost: \$4,200 USD



## Services included

- Furniture (Desk and chairs)
- Meeting rooms with flat screens for presentations (Maximum 3 hours per week)
- British luxury lounge area
- Fast broadband (200 Mb/s) Private network VLAN
- Support from our IT team for the installation of your equipment
- System support
- Office-Wide Voice over IP Capabilities
- Telephone service with international calls (limited) own extension (1 telephone set)
- Housekeeping
- Coffee area
- Access to the 22nd floor (meeting rooms with views of the Auditorium, Campo Marte, etc.) with an hourly charge and must be reserved in advance.
- Staff kitchen
- Security 24 hours a day, 365 days a year
- Prices in USD plus VAT



**BritChaM Business Centre**  
**MEETING ROOMS**  
**AVAILABLE**

10TH  
FLOOR

**Large room**

- Approx. capacity: 20 people
- Cost:
  - \$10,000 MXN per day, VAT included
  - \$1,800 MXN per hour, VAT included
- Furniture:
  - The room has two screens to project separately or as a mirror.
- Service:
  - Coffee, tea, water and biscuits



**Small Room**

- Approximate capacity: 4-6 people
- Cost:
  - \$4,800 MXN per day VAT included
  - \$540 MXN per hour VAT included
- Furniture:
  - The room has a screen to project.
- Service:
  - Coffee, tea, water and biscuits



**BritChaM Business Centre**

## **HOT DESK & DESK SPACE**

10TH  
FLOOR

**Desk Space \$350 USD (monthly), VAT included**

- Guaranteed fixed desk space in central common area
- Meeting rooms with flat screens for presentations
  - 3 hours of the meeting room with capacity for 20 people
  - or 5 hours of rooms for 6 people

**Hot Desk \$250 USD (monthly), IVA incluido**

- Guaranteed desk space, this space may vary depending on demand at the time of visit.
- Maximum 100 hours per month
- Meeting rooms with flat screens for presentations
  - 2 hours of the meeting room with capacity for 20 people
  - or 4 hours of rooms for 6 people



### **Other services included**

- Furniture (Desks and chair)
- British luxury lounge area
- Fast broadband (200 Mb/s)
- VLAN private network
- Support from our IT team for the installation of your equipment
- System support
- Telephone service
- Office-Wide Voice over IP Capabilities
- Housekeeping
- Coffee area
- Staff kitchen
- Security 24 hours a day, 365 days a year
- Reception service

## **BritChaM Business Centre**

# **MEETING ROOMS AVAILABLE**

# 22ND FLOOR

### **Room A**

- Approx. capacity: 10-12 people
- Cost:
  - \$13,500 MXN per day VAT included
  - \$1,800 MXN per hour VAT included
- Furniture:
  - The room has a screen and panoramic view
- Service:
  - Coffee, tea and water



### **Room B**

- Approx. capacity: 4-6 people
- Cost:
  - \$4,900 MXN per day VAT included
  - \$550 MXN per hour VAT included
- Furniture:
  - The room has a screen and panoramic view
- Service:
  - Coffee, tea and water



### **Room C**

- Approx. capacity: 4-6 people
- Cost:
  - \$6,800 MXN per day VAT included
  - \$900 MXN per hour VAT included
- Furniture:
  - The room has a screen and panoramic view of the Chapultepec forest
- Service:
  - Coffee, tea and water



BritChaM Business Centre

## MEETING ROOMS AVAILABLE

22ND  
FLOOR

### Room D

- Approx. capacity: 12 - 14 people
- Cost:
  - \$15,500 MXN per day VAT included
  - \$2,100 MXN per hour VAT included
- Furniture:
  - The room has a screen and panoramic view of Campo Marte
- Service:
  - Coffee, tea and water



BritChaM Business Centre

# ADMINISTRATION



## **Camila Vergara Montes**

**British Business Centre Administration**

Camila is our Business Center Administrator, who oversees all matters related to the BritChaM offices, including the rental of office space and desks.

[cvergara@britchamexico.com](mailto:cvergara@britchamexico.com)





**BritCham**  
**BUSINESS**  
**MEXICO**

**British Business Centre S. de R.L. de C.V.**

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